



VACANCY ANNOUNCEMENT

Capital College and Research Center (CCRC), one of the leading academic institution of its kind in the country, invites applications for Faculty Members and Staff (+2 Level) for the following positions:

Position	Subjects	Qualification	Experience
Senior Lecturers/ Lecturers for Full Time (Morning/ Day)	Physics Chemistry Mathematics Zoology Botany English Social Studies Accountancy Economics Hotel Management Computer Science Business Studies	Master's Degree with Minimum 1st Division in Related Subject	For Senior Lecturers, Minimum 5 Years Teaching Experience For Lecturers, Minimum 2 Years Teaching Experience

Graphic Designer: Basic knowledge of Adobe Illustrator, Photoshop and other general graphic design programs

Cashier (Female): The applicant should have passed minimum +2 level in Management. She should have basic knowledge of MS Excel and be fluent in typing. Candidate familiar with any accounting software will be given priority.

Receptionist (Female): The applicant should have passed minimum +2 level. Candidates having knowledge of basic computer programs will be given priority.

Lab Assistants for Physics, Chemistry, Biology and Computer: Minimum +2 passed in Science, candidates with experience preferred.

Office Assistant: Minimum Class 10 passed

Deadline for Applications: 25 Asoj 2078 (11 October 2021)

Interested candidates are required to submit a cover letter, curriculum vitae, recent passport size photograph, copies of supporting documents and copy of Master's Transcript (for Lecturers) to the college Reception or email: vacancy@ccrc.edu.np, Shortlisted candidates will be called for further selection process.



**CAPITAL COLLEGE
AND RESEARCH CENTER**

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